

BOSTON EDUCATIONAL DEVELOPMENT FUND

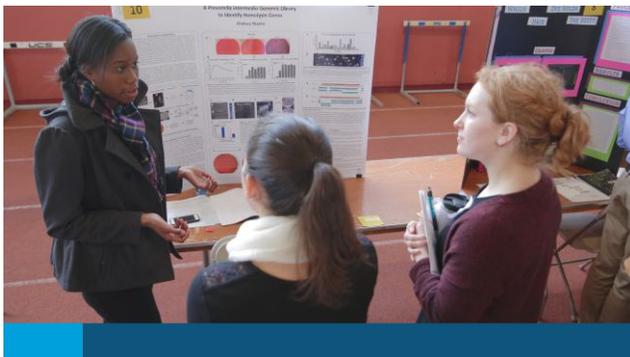
Request for Proposals (RFP) School Advancement Grant SY2018-2019



OVERVIEW

The Boston Educational Development Fund (BEDF) is pleased to announce its second annual School Advancement Grant, an initiative focused on supporting new or ongoing impactful out-of-school educational programs that are not sufficiently funded, within the instructional areas of literacy, performing arts, academic preparation, STEM or social emotional learning.

Three schools – one from each eligibility category – will be selected, based upon a review of applications submitted by 4:00 PM on April 27, 2018, to each receive a maximum of \$10,000 in grant funding. Award notifications will be sent out to schools by June 8, 2018 and funding will be utilized during school year 2018-19.



BACKGROUND

BEDF is the non-profit fiscal partner of the Boston Public Schools (BPS) and aims to facilitate access to philanthropic funding and private resources for the purpose of enhancing educational opportunities for BPS students, educators, and families. In 2017, the Board of Directors of BEDF launched its inaugural grantmaking initiative to support school-based impactful programs and is again allocating funds for this purpose for FY19. As part of this initiative, BEDF has developed support systems and professional learning opportunities for school leaders and staff to help build the fundraising and grant-writing capacities at the individual school level.

GRANT GUIDELINES, CRITERIA AND REQUIREMENTS

This funding is unrestricted and available to fund a new or ongoing out-of-school program, to enhance its scope or expand the number of students served; to fully fund, supplement or offset the costs of a full-year programming in any of the following instructional areas: literacy, performing arts, academic preparation, STEM or social emotional learning. We encourage BPS schools to submit an application that aims to serve students in most need within their specific student population by implementing innovative instructional strategies and programs. Funding is precluded to be utilized for programs run during school hours or any facilities-related projects.

Funds are to be utilized during school year 2018-19 and may be used for activities scheduled in the summer of 2018. Some computer equipment and/or materials for a specific program may be purchased but the funding may not be used just for technology and equipment.

Schools will be expected to contribute resources to the program through a monetary or in-kind contribution of at least \$1000. Funds will be distributed to schools by July 2018 and should be expended or encumbered by March 29, 2019.



ELIGIBILITY

All Boston Public Schools are eligible to apply for this grant. However, schools may only apply within one of the following three categories:

- Traditional Elementary, Middle, and K-8 Schools
- Traditional High Schools and Exam Schools
- Other School Types: Alternative, Innovation, Pilot, In-District Charter, etc. (regardless of grade level)

Prior School Advancement Grant awardees are not eligible to apply for funding.

INFORMATIONAL WEBINAR

There will be an informational webinar after the RFP/Application has been released; all interested applicants are encouraged to take part. The webinar will be held on Tuesday, March 13th from 4:30 - 6:00 PM. If you are planning to take part, please RSVP to mveldwisch@bedf.org

APPLICATION SUBMISSION

The application should be completed as a Word document with font size no less than 11 points but may be submitted as a PDF. The responses to the questions in the narrative section may not exceed four pages in total. Please use the attached budget template to explain how the funds will be used for the proposed program or project. A budget narrative for line items that may require greater explanation and details can also be included with the budget and will not impact page length requirements.

Applications should be emailed to BEDF at admin@bedf.org by 4:00 PM on April 27, 2018.

APPLICATION SUPPORT

Marlene Veldwisch, BEDF Development Consultant, will be available from the RFP release date through the application due date to answer questions about funding use and application specific concerns as well as working with applicants on content and/or their narrative responses. She can be reached at mveldwisch@bedf.org to set up a phone meeting.

TIMELINE

Mar 1, 2018	RFP/Application Released to School Leaders
Mar 13, 2018	Informational Webinar
Apr 27, 2018	Applications Submitted to BEDF at admin@bedf.org
Jun 8, 2018	Award Notifications to Selected Schools
Jul 2, 2018	Funding Distributed to Schools
Mar 29, 2019	Grant Funds Spent or Encumbered
Jun 14, 2019	Final Program and Expense Report Submitted to BEDF